

# General Sales Terms and Conditions of Sale

Version: Last updated in July 2018

# Scope of application

1. These Conditions of Sale apply to business owners, legal entities under public law and special funds under public law. Our deliveries and services are provided exclusively on the basis of the terms and conditions below. These Conditions of Sale apply to all future supply contracts between the contractual partners in their respective latest version. We will notify any adjustments to these Conditions of Sale to our partners in text form at least 4 weeks before the effective date in writing. In this case, our partner is entitled to object in text form to the notified adjustment until the effective date and thus to continue contracts that were already concluded on the basis of the not yet adapted Conditions of Sale. If the Partner does not object within the aforementioned period, the adjustments shall enter into force from the date stated in the notice. We are obliged to inform our partners in our notification on the adjustment of these Conditions of Sale about the impact of their silence. The general terms and conditions of the partner, unless expressly recognised by us, are not applicable.

#### **General provisions**

- 2. The contractual partners will confirm the details of any verbal agreements in writing immediately.
- 3. Orders will only become binding upon our order confirmation.
- Information and illustrations contained in brochures and catalogues are, in accordance with usual trade practice, regarded as approximations unless they have been expressly described by us as binding.

### Long-term and call contracts, price adjustment

- 5. Unlimited contracts may be terminated by 3 months' notice.
- 6. If any significant change occurs in the case of long-term contracts (contracts with a term of more than 12 months and unlimited contracts), in respect of wage, material or energy costs, each of the contractual partners is entitled to demand a reasonable adjustment of the price, taking these factors into consideration.
- If a binding order quantity is not agreed, our calculation will be based on the non-binding order quantity expected from the contractual partner for a specific period of time (target quantity).
- In the case of call supply contracts, unless otherwise agreed, binding quantities are to be communicated to us at least 5 months before the delivery date.

## Confidentiality

9. Each of the contractual partners will use all documents (which will also include samples, models and data) and information received by them under the business relationship only for the joint contractual purpose, and maintain secrecy vis-à-vis third parties with the same due care as applied to their own documents and information, if the other partner describes these as confidential or has an obvious interest in maintaining secrecy in respect of such documents or information. This obligation commences on receipt of the first documents or information and ends 36 months after the end of the business relationship.

10. The obligation does not apply to documents and information which are generally known, or which were already known to the contractual partner on receipt and where the contractual partner was not under obligation of secrecy, or where they are subsequently conveyed by a third party who is authorised to pass on such documents or information, or where the documents or information are developed by the receiving contractual partner without use of documents or information of the other contractual partner.

# **Drawings and specifications**

11. If one of the contract partners makes available to the other drawings or technical documents relating to the goods to be supplied, or to the manufacture of such goods, to the other partner, these remain the property of the contractual partner submitting them.

## Samples and production materials

- 12. Manufacturing costs for samples and production materials (tools, moulds, templates, etc.) will, unless otherwise agreed, be invoiced separately from the goods to be supplied. This also applies to production materials which have to be replaced as a result of wear and tea.
- 13. The costs for maintenance and proper storage as well as the risk of damage to, or destruction of the production materials, will be borne by us.
- 14. Where, during the period of manufacture of samples or production materials, the partner suspends or terminates the co-operation, all manufacturing costs incurred up to that time will be borne by that partner.
- 15. Even if the partner has paid for them, the production materials remain our property at least until winding-up of the supply contract. The partner is then entitled to reclaim the production materials, where a mutual agreement has been reached in respect of the time of delivery and the partner has fully complied with all of its contractual obligations.
- 16. We will store the production materials free of charge for one year after the final delivery to our partner. We will then request our partner in writing to communicate their further use within 6 weeks. Our duty of storage will end if, within these 6 weeks, no such statement has been made, or if no new order has been given.
- 17. Purchaser-related production materials may only be used by us for supply to third parties with the prior written agreement of our partner.

### Prices

 Our prices are in Euro exclusive of value-added tax, packing, freight, carriage and insurance.

## Payment terms

- 19. All invoices are due for payment pursuant to a separate agreement.
- 20. Where we have indisputably supplied goods which are partly defective, our partner is nevertheless obliged to pay of the non-defective part, unless partial delivery is of no use to him. In other respects the partner may only set off payment against counterclaims which have been determined by final judgement or are not disputed. In any case



the partner has to meet is obligation to minimise damage and is not entitled to suspend payment of outstanding invoices.

- 21. If the payment terms are not met, we shall be entitled to bill default interest at the rate charged to us by the bank for current account overdrafts, but at a minimum of 8 percentage points above the base interest rate of the European Central Bank at the time.
- 22. In the event of any delay in payment we may, after communication in writing to the partner, suspend our obligations until payments have been received.
- 23. Bills of exchange and cheques will only be accepted where this has been agreed, and only on account of performance and on condition that they may be discounted. Discount charges will be calculated from the due date for payment of the invoice amount. A guarantee for presentation of bills of exchange and cheques at the due and proper time and for the lodging of a protest is excluded.
- 24. If it becomes apparent after conclusion of the contract that our claim to payment is at risk owing to the partner's lack of adequate financial capacity, we will be able to refuse performance and to set the partner a reasonable deadline within which it must make payment or provide security concurrently with delivery. If the partner refuses to do so or the deadline expires without result, we shall be entitled to withdraw from the contract and demand damages.

# Delivery

- 25. Unless otherwise agreed, we will deliver 'ex-works'. Compliance with the delivery date or delivery period will be based on our notification of readiness for dispatch or collection. The partner is obliged, upon our notification of readiness for delivery, to cooperate such that it communicates its preferred delivery date, which is within the delivery period determined by us.
- 26. The delivery period commences on dispatch of our order confirmation and will be extended as appropriate if the requirements of section 55 below are met.
- 27. Partial deliveries are only permitted to a reasonable extent. These will be invoiced separately.
- 28. Production-related excess deliveries or short-deliveries are permitted within a tolerance of 10 per cent of the total order quantity.

### Dispatch and transfer of risk

- 29. Goods which are notified as being ready for dispatch are to be taken over immediately by the partner. We are otherwise entitled, at our option, to dispatch them or to store them at the cost and risk of the partner.
- 30. In the absence of any special agreement, we will select the transport method and routing.
- 31. The risk is transferred to the partner on handover to the railway, forwarding agent or freight carrier, or on commencement of storage, but in any case not later than departure from the factory or warehouse; this also applies if we have undertaken delivery.

## Delay in delivery

32. If we are able to anticipate that it will not be possible for the goods to be delivered within the delivery period, we will immediately inform the partner and inform it of the reasons for this and also indicate the probable delivery date if possible.

- 33. In the event of delivery being delayed by one of the circumstances as set forth in section 55 below, or as a result of any action or omission on the part of the partner, an extension of the delivery period will be granted appropriate to the circumstances.
- 34. The partner is only entitled to withdraw from the contract if we are responsible for the delivery date not being met and the partner has allowed us a reasonable period of grace without result.

## **Reservation of title**

- 35. We reserve the right of ownership in respect of the goods supplied until such time as all receivables under the business relationship with the partner have been met.
- 36. The partner is entitled to sell these goods in the regular course of business, provided it meets its obligations arising from the business relationship with us in good time. However, it may neither pledge the reserved goods nor transfer ownership of them as security. It is obliged to protect our rights if goods which are subject to reservation of title are resold on credit.
- 37. In the event of breaches of duty by the partner, in particular in the case of delayed payment, we will be entitled, after a reasonable period of grace allowed to the partner for performance has elapsed without result, to withdraw from the contract and take back the goods; this shall not affect the statutory provisions concerning cases where it is not necessary to allow a period of grace. The partner shall be obliged to surrender the goods. We shall be entitled to withdraw from the contract if an application is filed for insolvency proceedings to be instituted against the partner's assets.
- 38. With immediate effect the partner assigns to us as security all claims and rights deriving from the sale or any leasing, for which we may have given the partner permission, of goods over which we have rights of ownership. We hereby accept the assignment.
- 39. Any working or processing of the goods which are subject to reservation of title shall at all times be carried out by the partner on our behalf. If the goods which are subject to reservation of title are processed or inseparably mixed with other items not owned by us, we shall acquire joint ownership of the new product in the proportion of the invoice value of the goods which are subject to reservation of title to the other processed or mixed items at the time of processing or mixing. If our products are combined or inseparably mixed with other moveable items to form a single product and the other product is deemed to be the principal product, the partner shall transfer joint ownership to us on a pro rata basis, as far as the principal products is owned by it. The partner will maintain ownership or joint ownership on our behalf. In all other respects the same shall apply to the product created by processing or combination or mixing as to the goods which are subject to reservation of title.
- 40. The partner must inform us immediately of enforcement measures being taken by third parties in respect of the reserved goods, the claims assigned to us or any other security by handing over to us the documents required for any intervention. This also applies to interferences of any other kind.
- 41. If the value of the existing securities exceeds the secured claims in total by more than 20 per cent, we undertake, at the partner's request, to release securities of our choice in this respect.



## Material defects

- 42. The quality of the goods is determined exclusively by the agreed technical supply specifications. In the event of our having to supply in accordance with drawings, specifications, samples and the like provided by our partner, the latter will take over the risk of fitness for the intended use. The condition of the goods in accordance with the contract is determined as at the time of transfer of risk in accordance with section 31 above. Goods are deemed free of any defects if the defect notified by the customer does not exceed fifty Euro per delivery.
- 43. We will not assume any responsibility for any material defects due to any unsuitable or improper use, defective assembly or putting into operation by the partner or third parties, normal wear and tear, incorrect or negligent handling or as a consequence of unsuitable modifications or repairs undertaken by the partner or third parties without our approval. The same shall apply to defects which only reduce the value of the goods or their fitness for their intended use to an insignificant extent.
- 44. Unless otherwise agreed, any contractual claims arising to the purchaser on the occasion or in connection with the delivery of the goods will become statute-barred after one year from delivery of the goods, to the extent that such does not comprise a use resulting in personal injury or a typical foreseeable damage or are due to the intent or gross negligence of the seller. The limitation period will not commence anew in case of subsequent performance.
- 45. Where it is agreed that the goods are to be accepted after completion or that initial samples are to be tested, notification of defects which could have been discovered by the partner under careful acceptance or testing of initial samples is excluded.
- 46. We must be given the opportunity of identifying the notified defect. The goods complained of must be returned to us immediately upon request; we will bear the transport costs where the notice of defect is justified. In the event of the partner failing to observe these obligations, or carrying out modifications of the goods which are complained of without our consent, it will lose any claims for material defects.
- 47. In the event of notice of defect which is justified and made at the due and proper time, we will, at our choice, make subsequent improvements to the goods complained of or supply a replacement free of defect only if this is reasonable in the respective individual case, in particular in proportion to the purchase price of the goods, not however in an amount exceeding 150% of the value of the goods. We will not bear the cost arising from an assembly or disassembly of the defective goods or the cost incurred by the purchaser for removing the defect himself, if the statutory requirements are not met.
- 48. In the event of our failing to meet these obligations, or failing to do so within a reasonable time in accordance with the terms of the contract, the partner may set in writing a final deadline within which we must fulfil our obligations. In the event of this period expiring without result, the partner may demand reduction of the price, withdraw from the contract or itself carry out, or have the necessary subsequent improvement carried out by a third party at our cost and risk. There will be no reimbursement of costs if the expenses increase because the goods have been brought to another place after delivery by us, unless this means that the goods are being used as they were intended to.

49. The partner has statutory rights of recourse against us only in so far as the partner has not reached any agreements with its customer which go beyond the statutory claims for defects. In addition, section 48, last sentence, applies accordingly to the scope of the rights of recourse.

## Other claims, liability

- 50. Unless otherwise specified below, any additional or more extensive claims by the partner against us are excluded. This shall apply in particular to claims for damages for a breach of duties arising from the obligation or from tort. We are therefore not liable for any damage that are not damage to the goods themselves. We are in particular not liable for any loss of profit, processing costs incurred, loss of production, loss of revenue and/or other direct or indirect financial losses or damage of the customer or third parties.
- 51. The limitations of liability indicated above do not apply in the case of intent, gross negligence on the part of our legal representatives or executive employees, and in the event of culpable violation of significant contractual obligations. In the event of culpable violation of material contractual obligations we are liable other than in cases of intent or gross negligence on the part of our legal representatives or executive employees only for damage that is typical for this kind of contract and which can be reasonable expected. In case of goods that have been sold as downgraded material, e.g. as so-called II a-materials, the purchaser will have no rights arising from material defects with regard to the indicated reasons for the downgrading or those reasons that the purchaser has to expect normally. In case of a sale of II a-materials our liability for material defects is excluded. Lump-sums for complaints or damage or contractual penalties will not be accepted.
- 52. The limitation of liability is also not applicable in those cases where there is liability in accordance with product liability laws in the case of defects in goods supplied for private use resulting in personal injury or material damage. It is also not applicable in case of injury of life, body or health and in the absence of guaranteed characteristics, if, and insofar as the object of the guarantee was to cover the partner against any losses not occurred on the goods supplied themselves.
- 53. Insofar as our liability is excluded or limited, this is also applicable to the personal liability of our employees, workers, personnel, legal representatives and vicarious agents.
- 54. The legal provisions relating to burden of proof are not affected by this.

## Force Majeure

55. Acts of God, industrial disputes, disturbances, official measures, non-arrival of deliveries from our suppliers and other unpredictable, unavoidable and serious events will release the contractual partners from their duty to perform for the duration of the disturbance and to the extent of their effect. This is also applicable where these events occur at a time when the contractual partner concerned is in default, unless the delay is caused intentionally or gross negligently. The contractual partners are obliged, so far as is reasonable, to provide the necessary information immediately and in good faith to adjust their obligations to the changed conditions.

## Place of performance, place of jurisdiction and applicable law

56. Unless otherwise indicated in the order confirmation, the place of performance is our principal place of business.



- 57. The place of jurisdiction for all legal disputes, including any action relating to bills of exchange or cheques, is our principal place of business. We are also entitled to bring an action at the place of business of the partner.
- 58. The contractual relationship is exclusively governed by the laws of the Federal Republic of Germany. Application of the United Nations Convention on Contracts for the International Sale of Goods of 11 April 1980 (CISG – 'Vienna Sales Convention') is excluded.